



JOHN BEL EDWARDS  
GOVERNOR

**LOUISIANA DEPARTMENT OF  
TRANSPORTATION & DEVELOPMENT  
Truck Permits Section 51**

P.O. Box 94042 Baton Rouge, LA 70804-9245  
1201 Capitol Access Rd, Baton Rouge, LA 70802  
(225) 377-7142 • Fax (225) 377-7154  
dotd.louisiana.gov



SHAWN D. WILSON, Ph.D,  
SECRETARY

## Application for Surety Bond Account

Customer ID #/ Account # (if applicable) _____			
Company Name:		Date:	
Mailing Address:	City:	State:	Zip:
Contact Person:	Phone #:	Fax #:	
Federal ID#: _____	Web account? No _____		Yes _____
Email address:			
Would like to establish a Surety Bond Account in the amount of \$ _____			

## **SURETY BOND ACCOUNT**

A **Surety Bond** must be posted with the **Truck Permit Office** to establish a **Permit Charge Account**. The bonding insurance agency must execute the bond amount equal to or exceeding the customers anticipated monthly billing, with a **minimum of \$1,000.00 or in increments of \$1,000.00**. It is required that the original **Bond, Power of Attorney** for the **Insurance Company** and either an **Original Resolution for Corporation or Authority for unincorporated companies (on Company Letterhead)** for the **Principal** must be furnished to the **Truck Permit Office**.

**Resolution for Corporation** shall be completed by all **incorporated companies**. **Authority for unincorporated companies (on Company Letterhead)** shall be completed by all **LLCs, partnerships, or other unincorporated companies**. **Resolution for Corporation and Authority for unincorporated companies** give authority to a person to sign the Bond as the Principal and execute the Bond on behalf of the company and **must be dated on or before the Bond date**.

**Customers who fail to pay the full invoice amount of a Charge Account within 15 days (fifteen) days of the billing date will have further charging privileges revoked.**

A **Charge Account** allows a customer to purchase books of blank **Permit** forms which may be activated as needed by the permittee, as well as the option of obtaining an **Internet Web Account** (for **Web Permitting** information, please call 225-377-7113). In order to cover printing and handling costs, a fee of **\$5.00** is charged for a book of **50 Permit Forms**.

A Control Permit form (**C-Form**) can be activated by filling it out completely in ink and then placing a telephone call to the **Truck Permit Office** (225-343-2345 – or – 1-800-654-1433). The **Form** is not valid without a **Permit Number**, which is supplied by the **DOTD-Permit Issuing Official** at the time of activation.

The **White** original of the Permit must be carried with vehicle for which it was issued at all times.

For additional information, please, feel free to call 225-377-7146, 225-377-7142, or 225-377-7144. All correspondence for the **Truck Permit Office** should be mailed to the address below:

**Louisiana Department of Transportation and Development**  
**Attn: Truck Permit Section**  
**Post Office Box 94042**  
**Baton Rouge, LA 70804-9042**  
**OR**  
**1201 Capitol Access Rd.**  
**Baton Rouge, LA 70802**

Bond for payment of special permit fees and charges to Louisiana Department of Transportation and Development, for movement of vehicles of excess dimensions or weight over Louisiana and other specified highways.

Bond Number: \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS:**

That we \_\_\_\_\_ of \_\_\_\_\_  
*(Name) (Mailing Address)*

doing business as \_\_\_\_\_, Principal and \_\_\_\_\_  
*(Name and Mailing Address)*

(Corporate) Surety are held and firmly bound unto the State of Louisiana, Department of Transportation and Development, in the full sum of:

*(Minimum of \$1,000.00 — (One Thousand Dollars))*

WHEREAS. Title 32 of the Louisiana Revised Statutes of 1950, and all rules and regulations adopted thereunder, fixes dimensions weight and load limits, special permit fees and charges for certain vehicles operating upon Louisiana and other specified highways.

NOW, the condition of this bond is such that if the Principal shall promptly pay unto the Department of Transportation and Development of the State of Louisiana all special permit fees and charges due by the Principal as provided for in said Act and rules and regulations adopted in connection therewith for the movement of vehicles of excess weight or dimension over the Highways of the State of Louisiana, then this obligation shall be null and void; otherwise, to be and remain in full force and effect.

It is mutually understood and agreed between all parties hereto, that if the Surety shall so elect, this bond may be cancelled by giving thirty (30) days notice in writing to the Department of Transportation and Development, State of Louisiana, Permit Section, P. O. Box 94042, Baton Rouge, Louisiana 70804-9042. And this bond shall be deemed cancelled at the expiration of thirty (30) days from date of receipt of such notice, the said Surety remaining liable for all special permit fees and charges covered by this bond, which may have accrued up to date of such cancellation, under the terms, conditions, and provisions of this bond.

Executed at \_\_\_\_\_, \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
*(City) (State) (Day) (Month) (Year)*

*(Principal)*

*(Print name)*

**ACCEPTED:**

**BY:** \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
*(Month) (Day) (Year)*

*(Surety)*

**Department of Transportation and Development  
State of Louisiana**

**BY:** \_\_\_\_\_  
*(Attorney-in Fact)*

**BY:** \_\_\_\_\_

**(CORPORATE RESOLUTION AND/OR AUTHORITY FOR PRINCIPAL AND POWER OF ATTORNEY FOR SURETY MUST BE ATTACHED)**



JOHN BEL EDWARDS,  
GOVERNOR

**LOUISIANA DEPARTMENT OF  
TRANSPORTATION & DEVELOPMENT  
Truck Permits Section 51**

P.O. Box 94042 Baton Rouge, LA 70804-9245  
1201 Capitol Access Rd, Baton Rouge, LA 70802  
(225) 377-7142 • Fax (225) 377-7154  
[dotd.louisiana.gov](http://dotd.louisiana.gov)



SHAWN D. WILSON, Ph.D.,  
SECRETARY

**CERTIFICATE OF AUTO LIABILITY INSURANCE**

LOUISIANA REQUIRES THAT A CERTIFICATE OF INSURANCE, WHICH INSURES ANY DAMAGE TO STATE PROPERTY, MUST BE POSTED AT THE TRUCK PERMIT OFFICE BEFORE ANY PERMIT IS ISSUED FOR VEHICLES AND LOADS WHICH ARE:

**OVERWEIGHT OR 14 FEET OR MORE IN WIDTH**

THE MINIMUM AMOUNT OF THE CERTIFICATE OF INSURANCE MUST BE:

**\$100,000 FOR ONE (1) TRIP OR \$250,000 FOR A YEAR**

THE CERTIFICATE HOLDER NEEDS TO READ AS FOLLOWS:

LA DOTD  
TRUCK PERMITS  
P O BOX 94042  
BATON ROUGE, LA 70804

**FAX # 225-377-7154**  
*[dotdperbaaccounting@la.gov](mailto:dotdperbaaccounting@la.gov)*

# Put this on your Company Letterhead

## Authority for unincorporated companies (Surety Bond) Date

Louisiana Department of Transportation & Development  
Attn: Truck Permit Office Section 51  
P O Box 94042  
Baton Rouge, LA 70804-9042

Dear Sir:

As (*check one* \_\_\_ Owner \_\_\_ Partner \_\_\_ Member \_\_\_ Officer) of

\_\_\_\_\_  
(Business name)

an unincorporated business, I am authorizing \_\_\_\_\_  
(Principal Name)

\_\_\_\_\_, to execute on behalf of  
(Title/Position)

\_\_\_\_\_  
(Business name)

as Principal, a Surety Bond in favor of the Department of Transportation & Development of the State of Louisiana to guarantee the payment of special permit fees and charges for the movement of vehicles of excess dimensions or weight over Louisiana highways and to do all things necessary in the premises and I certify that all of the information contained herein is true and correct.

\_\_\_\_\_  
Name (Print or Type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title/Position

\_\_\_\_\_  
Date

**This Company Letterhead Form is to be filled out if the company is an LLC, partnership, or other unincorporated business. It gives authority to a person to execute the Surety Bond on behalf of the Company and must be dated on or before the Bond date.**

# Resolution for Corporation (Surety Bond)

\_\_\_\_\_  
(City, State)

\_\_\_\_\_  
(Date)

Proceedings of a regular meeting of the Board of Directors of \_\_\_\_\_,  
a corporation duly organized and existing under the laws of the State of \_\_\_\_\_,  
domiciled in the Parish/County of \_\_\_\_\_, State of \_\_\_\_\_,  
held this date at the office of the Corporation in \_\_\_\_\_,  
the following members of the Board of Directors were present:

\_\_\_\_\_  
(President / print)

\_\_\_\_\_  
(Vice President / print)

\_\_\_\_\_  
(Secretary / print)

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_,  
(Name) (Name)  
the following resolution was adopted:

BE IT RESOLVED by the board of Directors of \_\_\_\_\_,  
that \_\_\_\_\_, \_\_\_\_\_, be and is hereby given authority to  
(Name of Appointing Authority) (Office or Title)

execute on behalf of the Corporation, as Principal, a **Surety Bond** in favor of the Department of Transportation &  
Development of the State of Louisiana to guarantee the payment of special permit fees and charges for the movement of  
vehicles of excess dimensions or weight over Louisiana highways and to do all things necessary in the premises.

\_\_\_\_\_  
(Signature of President)

\_\_\_\_\_  
(Signature of Vice President)

\_\_\_\_\_  
(Signature of Secretary)

I, \_\_\_\_\_, Secretary of \_\_\_\_\_  
hereby certify the above and foregoing to be true and correct copy of the resolution passed by the Board of Directors  
on \_\_\_\_\_, 20\_\_\_\_\_.

This \_\_\_\_\_ Day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
(Secretary)

**This Form is to be filled out if the company is Incorporated. It gives authority to a person to execute the Surety Bond on behalf of the Corporation and must be dated on or before the Bond date.**